



Desna Mackenzie

bellydance artist

07790 129684

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25th March 2008

Dear Bellydance Class Member

The last bellydance classes this term will be on **Tuesday 1st April 2008**.

Classes will start again on Tuesday 22nd April 2008.

This term the venue of classes will be changing. Classes will now be held in Lancaster and Morecambe College Sports Centre, Morecambe Road, LA1 2TY. Although the space will be smaller, we will have the benefit of being in a mirrored studio.

For those that want to continue to pay for individual classes the cost will remain £4 per class. However, due to limited places in the class, if you are paying weekly, you can only secure your place for the following week by paying in advance.

For those that want to pay for a full term up front the cost will be less (equivalent to £3.60 per session – a discount of 10%). If you're paying for the full term, it's most convenient for me if you pay by cheque - please make cheques payable to 'Desna Mackenzie'.

Priority will be given to those who have paid for the term, or a week in advance.

Summer Term 2008
Venue: Lancaster & Morecambe College Sports Centre
Dates : 22 nd April – 15 th July 2008 No classes 27 th May - 1/2 term
(12 week term)
Beginner Level: 7:00 – 8:00pm
Improver Level: 8:15 – 9:15pm
£4 per class PAYD or £43.20 for the term

Announcements about autumn classes will be made before the summer break.

All of you will already have filled in a registration form (including terms & conditions), but in case you want to refresh your memory, or want to pass this on to a friend, one is attached to this letter. I hope that you continue to attend, and recommend the classes to your friends! If you have any questions, please just ask!

Thanks
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Bellydance Class Booking Form

Name: Please tick box below to indicate which class you are registering for:

Address:

Telephone: Beginners

Email:

Emergency contact (name and number) Improvers

All the personal information you give on this form is kept in strictest confidence and will not be shared with anyone else. I will only use it to contact you in case of emergency, class cancellation or to notify you of forthcoming events.

Terms and conditions

Attendance

- Whichever class you register for (Beginners or Improvers) you will **only be able to attend that class** – if you want to join both classes, you will need to register for both, and pay both class fees.
- For pay per class students: due to limited places in the class, if you are paying weekly, you can only secure your place for the following week you by paying in advance.
- Class times are short – make sure you arrive in time for the beginning of the class – latecomers will not be allowed to join in.

Cancellations

- If you have paid for a full term and cancel before no less than 4 days before term starts, I will refund your fee, minus a £5 administration charge. After this time there are **strictly no refunds** available.
- If you have paid for a full term and miss a class, I am sorry, but there won't be an opportunity to make that class up at another time.
- If you have paid for a class a week in advance and are unable to make that class, I am sorry, but there are **strictly no refunds** available.
- If I am unable to teach due to circumstances beyond my control, such as illness, family emergency or venue unavailability, I will either endeavour to arrange for a stand-in teacher or cancel the class. If I have to cancel the class, I will arrange an extra class to make up the time that you have paid for.

Students

- The class is open to students **over the age of 14**. Students under 16 **must always** be accompanied by a parent or guardian.

Medical conditions

- Bellydance is a physical activity that involves exercise and strenuous movements. **For your personal health and safety you should consult your doctor if you have any questions about your fitness to participate in this class.** By signing below you agree that the instructor will not be held liable for any injuries that result from attempts to follow the exercises, movements, instructions, and advice given in these classes or attempted outside class situations.

Please list here any medical conditions or injuries that might affect your physical ability to participate in the class, such as joint pains, ME, asthma or heart conditions. You must also let me know if you have any medical conditions that mean you might become unconscious or require emergency medication, e.g., diabetes, epilepsy:

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By signing below you agree to the above terms and conditions:

Signature: Date: